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TRANSMITTAL SLIP		DATE
TO: <i>DDA</i>		<i>9/14/87</i>
ROOM NO.	BUILDING	
<i>7018</i>	<i>Headquarters</i>	
REMARKS:		
<i>DDA Reg; Pls File</i>		
FROM: <i>D/OP</i>		
ROOM NO.	EXTENSION	
<i>6020</i>		

FORM NO. 241
1 FEB 56

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

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STAT



MEMORANDUM FOR: Deputy Director of Administration

FROM: Hugh E. Price
Director of Personnel

SUBJECT: Minority Coordinators' Seminar
6-8 October 1987

1. Thank you for agreeing to address the minority coordinators on 7 October 1987, from 0900 to 0945, in room 1E78 Headquarters. Your overview of what the DA is and what is expected of it will be much appreciated.

2. On the evening of 6 October 1987, from 1700 to 1830, we are hosting a reception for our guests in the Executive Dining Room (EDR). You and your Associate Deputy are cordially invited to attend.

3. Attached are copies of the tentative agenda and a list of the invited coordinators for your information.

Hugh E. Price

Attachments
As Stated

() I will () I will not attend the EDR reception.

D/OP/DD/E/ROD

(14 September 1987)

Distribution:

Orig - Addressee
1 - DDA
1 - ADDA
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MINORITY COORDINATORS SEMINAR
6-8 October 1987

MONDAY, 5 OCTOBER

Coordinators Arrive at:

The McLean Hilton
7920 Jones-Branch Drive
McLean, VA 22102

6:00 - 8:00 P.M.
"GET-ACQUAINTED" Reception

McLean Room
McLean Hilton

TUESDAY, 6 OCTOBER

Room 1E78, Headquarters Building

8:00 a.m. BUSES PICK UP COORDINATORS AT HOTEL

8:30 a.m. COORDINATORS PICK UP BADGES IN HEADQUARTERS LOBBY

8:45 a.m. CONFERENCE CONVENES IN ROOM 1E78 HEADQUARTERS

8:50 a.m. ADMINISTRATIVE NOTES

9:00 a.m. WELCOME BY SPONSOR

Hugh E. Price
Director, Office of Personnel

9:30 a.m. THE AGENCY TODAY

William H. Webster
Director, Central Intelligence

10:00 a.m. BREAK

STAT

10:15 a.m. MINORITY RECRUITMENT

Chief, Recruitment Operations
Division

STAT

10:45 a.m. STUDENT PROGRAMS

Coordinator, Student Programs

STAT

11:45 a.m. EQUAL EMPLOYMENT OPPORTUNITY
PROGRAMS AND ISSUES

Director, Office of Equal
Employment Opportunity

12:15 p.m. LUNCH

North Cafeteria, Headquarters

DIRECTORATE OF SCIENCE AND TECHNOLOGY

STAT	1:15 p.m.	INTRODUCTORY REMARKS	<div></div> Chief, Arms Control Intelligence Staff
	1:45 p.m.	CAREERS IN THE DS&T	Panel Members
	2:45 p.m.	BREAK	

DIRECTORATE OF INTELLIGENCE

STAT	3:00 p.m.	INTRODUCTORY REMARKS	<div></div> Deputy Director, Middle America Caribbean Division
STAT	3:30 p.m.	WHAT IS ANALYSIS?	<div></div> Chief, Political Psychology Division, LDA
	4:00 p.m.	WHO WE ARE, WHAT WE DO, THE PEOPLE WE SEEK (VIDEOTAPE)	
	4:15 p.m.	NEW EMPLOYEES PANEL	
	4:45 p.m.	BREAK	
	5:00 p.m.	RECEPTION - EXECUTIVE DINING, ROOM 7D42 HEADQUARTERS	
	6:30 p.m.	BUS RETURNS COORDINATORS TO HOTEL	

WEDNESDAY, 7 OCTOBER

ROOM 1E78, HEADQUARTERS BUILDING

8:00 a.m. BUS PICKS UP COORDINATORS AT HOTEL

8:30 a.m. COORDINATORS PICK UP BADGES IN HEADQUARTERS LOBBY

8:45 a.m. CONFERENCE CONVENES: ADMINISTRATIVE NOTES

DIRECTORATE OF ADMINISTRATION

9:00 a.m. INTRODUCTORY REMARKS William F. Donnelly
Deputy Director for
Administration

9:45 a.m. CAREERS IN THE DA Panel Members

10:30 a.m. BREAK

DIRECTORATE OF OPERATIONS

10:45 a.m. INTRODUCTORY REMARKS DO Representative

11:15 a.m. CAREERS IN THE DO Panel Members

12:15 p.m. LUNCH North Cafeteria, Headquarters

1:15 p.m. OPERATIONS OFFICER SELECTION Career Trainee Representative

2:00 p.m. SECURITY IN THE AGENCY
Director of Security

2:45 p.m. ADMINISTRATIVE TIME & BREAK

3:15 p.m. GROUP PHOTOGRAPH, AUDITORIUM ENTRANCE

3:45 p.m. TOURS Operations Center
CIA Library

5:00 p.m. BUS RETURNS COORDINATORS TO HOTEL

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THURSDAY, 8 OCTOBER

THE MCLEAN HILTON AMPHITHEATER

8:00 a.m. CONFERENCE CONVENES

8:15 a.m. HOW WE CAN HELP EACH OTHER?

Deputy Director for Employment

9:30 a.m. GENERAL DISCUSSION

11:30 a.m. CLOSING REMARKS

Hugh E. Price
Director, Office of Personnel

11:45 a.m. SEMINAR ADJOURNS

12:45 p.m. BUSES DEPART FOR AIRPORTS

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